

DEPARTMENT OF EDUCATION

Enquiries: Mr. B. White
Contact No: 053 839 6803
Reference: L.2.4.2.2.10
Date: 13 July 2018

**DEPUTY DIRECTOR-GENERAL
CHIEF DIRECTORS
DIRECTORS
CHIEF EDUCATION SPECIALIST
CIRCUIT MANAGERS
DISTRICT QLTC COORDINATORS
IMGD OFFICIALS
PRINCIPALS OF PUBLIC ORDINARY AND SPECIAL SCHOOLS
SCHOOL GOVERNING BODY CHAIRPERSONS
SCHOOL QLTC COORDINATORS
RCL CHAIRPERSONS**

CIRCULAR NUMBER: 32/2018

QUALITY LEARNING AND TEACHING CAMPAIGN (QLTC) ADVOCACY ON ID SMARTCARD AND IEC REGISTRATION DRIVE IN ALL SCHOOLS

INTRODUCTION

The purpose of this Circular is to communicate the importance of all learners in or entering the system to have identification documents, a prerequisite for all Matric Candidates to have identification documents. To raise awareness with regard to Home Affairs ID smartcard campaign, IEC registration of voters and specifically with regard to learners of 16 years and above to be registered on the National Voters Roll.

PROBLEM STATEMENT

There is a total of 5 381 learners without ID Numbers in the system, 4334 South African Citizens and 1047 Immigrants – *EMIS Warehouse data March 2018*. This number represents 1.8% of the total enrolment for the 2018 Academic year. Worth noting is the fact that of 5 381 learners, South African Citizens, without ID Numbers represent 81% (1.48% of the overall enrolment) versus Migrant/foreign learners without ID Numbers at 19% (0.36% of the overall enrolment). Examinations and Assessment Section data dated 13 June 2018 indicated a total of 58 Matriculants without IDs.



Summary of learners without identification documents per district 2018

Source: EMIS Warehouse 2018/03

| DISTRICT | PRE-GR | GR R | GR 1 | GR 2 | GR 3 | GR 4 | GR 5 | GR 6 | GR 7 | GR 8 | GR 9 | GR 10 | GR 11 | GR 12 | GRAND TOTAL |
|---------------------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| FRANCES BAARD | 7 | 184 | 221 | 225 | 165 | 156 | 123 | 149 | 131 | 208 | 186 | 263 | 135 | 88 | 2 241 |
| JOHN TAOLO GAETSEWE | 6 | 55 | 67 | 61 | 58 | 68 | 66 | 42 | 48 | 51 | 38 | 32 | 19 | 10 | 621 |
| NAMAQUA | | 37 | 21 | 17 | 13 | 13 | 8 | 22 | 11 | 94 | 21 | 19 | 7 | 4 | 287 |
| PIXLEY-KA-SEME | | 106 | 182 | 133 | 112 | 158 | 118 | 139 | 99 | 167 | 146 | 167 | 97 | 76 | 1 700 |
| SIYANDA | | 63 | 66 | 62 | 40 | 51 | 39 | 38 | 31 | 33 | 27 | 38 | 29 | 15 | 532 |
| GRAND TOTAL | 13 | 445 | 557 | 498 | 388 | 446 | 354 | 390 | 320 | 553 | 418 | 519 | 287 | 193 | 5 381 |

The above data should inspire School Governing Bodies and Representative Council of Learners under the guidance of the School Principal to address the high prevalence of learners without proper identification.

LEGAL FRAMEWORK

The Department of Basic Education Circular E/8 of 2017 dated 01 March 2017 stipulates: *The Council of Education Ministers (CEM) has approved the decision that as from 2017 all candidates registering for the National Senior Certificate or for the Senior Certificate Examination must present a valid South African identity document.*

In terms of the Electoral Act 73 of 1998, *A South African Citizen of 16 years or older in possession of an identity document may apply for registration but, if the application is successful, the applicant's name may only be placed on the voters' roll once the applicant reaches the age of 18 years*".

GUIDANCE TO SCHOOL GOVERNING BODIES (SGB)

It is a legal responsibility of the SGB to meet and advise parents pertaining learners' welfare and performance as part of their oversight responsibilities.

My Office recommends the following to all Governing Bodies:

- Discuss the aspect of learner identity documents and voter registration of learners 16 years and older as an urgent matter with an emphasis on how to support parents and specifically assistance to current Grade 12 learners without identification documents.
- Arrange a meeting with the relevant parents and discuss assistance in this regard (see excel spreadsheet and Exams Memo with list of learners without id documents).
- Where schools can afford to transport learners to the nearest Home Affairs Office, duly note the required safety regulations. An educator may be delegated to accompany learners. It will remain the responsibility of the school to take the learners back to Home Affairs for the collection of the ID cards.
- Motivate RCL Chairperson to have the acquiring of birth certificates/identification cards and voter registration as a standing RCL Programme.
- Where schools embark on voter registration of learners 16 years and older – it is the responsibility of the school to ensure learners bring their identification documents to school to enable on site voter registration and arrange with the local IEC office for a date to process the registration applications.

GUIDANCE TO PRINCIPALS

Recommendations:

- Principals to monitor the uploading of learner details as part of LURITS process during the school admission process – noting the admission requirement that learners who apply for admission must have a birth certificate/identity document.
- Principals' guide and advise SGB and RCL on the importance of identification documents and voter registration. Put systems in place to ensure all learners entering the school have identity cards or put a plan in place to realize this objective.
- Report learner drop outs to the SGB and give guidance on how to curb learner drop outs.
- Utilise the assistance of the Community Development Worker assigned to the school and Ward Committee Members to assist in advocating the importance of learner identification documents including voter registration from 16 years in the community.
- Create platforms at school for Home Affairs and IEC officials to advocate their programmes.
- Facilitate a process at school where learners 16 years and older could be registered as voters by the IEC on site.

GUIDANCE TO THE RCL CHAIRPERSONS

- Request RCL reps per class to determine which learners do not have birth certificates or identity cards.
- Create a database in collating all information per class and discuss a Programme of Action with the Teacher Liaison Officer. Put timeframes in place e.g. end of October 2018 all learners must have identification cards and all 16 years must be registered as voters.
- Address all learners during the school assembly on the importance of voter registration of 16 year olds and assist in facilitating voter registration with the IEC at school.

CONCLUSION

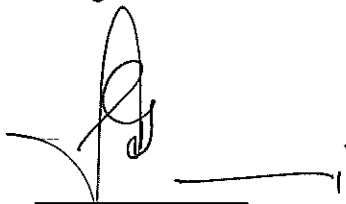
Principals are requested to ensure that the information contained in this Circular is brought to the attention of all Stakeholders. We encourage schools to work closely with Officials from Home Affairs, IEC, CDWs, CPWs and Ward Councilors in realizing our objective of each learner entering the system to have an identification card and all 16 year olds are registered on the National Voters roll.

ATTACHMENTS:

- Examination Memo indicating Gr. 12 learners without identity documents;
- Excel spreadsheet with details of learners without identification cards – EMIS March 2018 data - total of 5 381;
- Official Memo and flyer from Home Affairs with the necessary contact details for schools to communicate directly.
- Official Memo and flyer from IEC with the necessary contact details for schools to communicate directly.

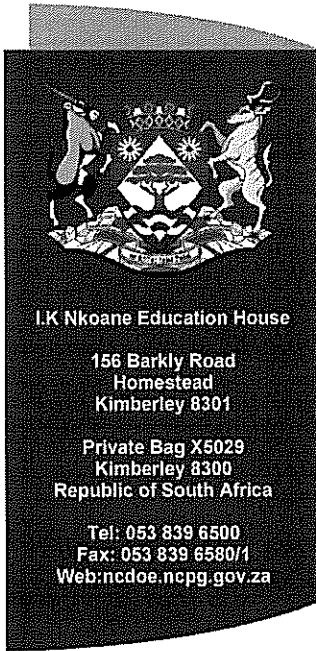
This Circular will remain in place until withdrawn by my Office.

Regards



G.T.PHARASI
SUPERINTENDENT - GENERAL: EDUCATION

DATE: 12/07/20



DEPARTMENT OF EDUCATION

Enquires: Puseletso Tshabangu
Contact Number: 053 839 6498
Date: 13 June 2018

2018 GRADE 12 NATIONAL SENIOR CERTIFICATE CAPTURING OF ENTRY FORMS PROBLEM REPORTS.

NO ID's

KALAHARI H/S

- Mbombo Carmel Kabanga Assylum seeker.

H/LANDBOUSKOOL N-K

- Mahammed Sahra no identity document.

BANKSDRIFT H/S

- Lwangila Lwiji (ASSYLUM SEEKER)
- Thomas Katlego Donald (NO ID COPY)
- Phama oneile Thuso (NO ID COPY)

VUYOLWETHU H/S

- White Thabang Clifford (NO ID COPY)
-

GREENPOINT H/S

- Tebatso Molehe (NO BIRTH CERTIFICATE AND ID BOOK)

REMMOGO H/S

- Segofalang Modise (NO ID COPY)
- Keneilwe Sebuasengwe (NO ID COPY)

H/S PESCOD

Chioni Ethney Amsterdam (NO ID COPY)
Clifford Zucchero Brown (NO BIRTH CERTIFICATE)



RIETFontein H/S

- Meryledea Bok (FOREIGNER, NO DOCUMENTS ATTACHED)
- Lwando Mabhiya (ID COPY)
- Estelle Moleme (ID COPY)
- Denzil Julius (ID COPY)

FLOORS NO2

Mohau Lecwidi (NO ID COPY)

PITSO JANTJIE H/S

- Tshepisho Thekisho (NO ID COPY)
- Tebogo Majeng (NO ID COPY)

BAITIREDI TECH

- Paballelo Lekgetho (NO ID COPY)
- Tuelo Dithupe (NO ID COPY)
- Refilwe Disetlhe (NO ID COPY)
- Oarabile Mauelele (NO ID COPY)
- Thataone Selao (NO ID COPY)
- Ompolokile Sehularo (NO ID COPY)

TETLANYO H/S

- Goitsimang Moloisi (NO ID COPY)
- Thabang Mokae (NO BIRTH CERTIFICATE AND ID BOOK)

!XUNKHWESA H/S

- Jim Sisan (WRONG CLASSIFICATION OF GENDER)

LESEDI H/S

- Tholo M (NO ID COPY)
- Baikedi TJ (NO ID COPY)

UMSO H/S

- Ndange Asemahle Bonase (NO ID COPY)

BONGANI H/S

- Tonderai Lameck Gavhu (NO STUDY PERMIT)

H/S THERON

- Clayton Joseph April (NO ID COPY)
- Ashrall Jeremy Abrahams (NO ID COPY)
- **VERITAS H/S**
- Berenita Anita Vywers (NO ID COPY)
- Lorenzo Dimitru Oliphant (NO ID COPY)
- Hendrolene Marochell Jonkers (NO ID COPY)

- Macedwyn Desmond Rietels (NO ID COPY)

DIKGATLONG H/S

- Romario Cambrick (NO ID COPY)

OLEBOGENG H/S

- Mmoni Majaaduma (NO ID COPY)

VAALRIVIER H/S

- Bloem Vinolia (NO ID COPY)

REAKANTSWE H/S

- Gladwin Lesite (NO ID COPY)

EP LEKHELA H/S

- Shaun Speelman(NO ID COPY)
- Nthabiseng Moiketsi (IMMIGRANT, NO DOCUMENTS)
- Mavis Mochekwane (IMMIGRANT, NO DOCUMENTS)

WILLIAM PESCOD H/S

- Ardionah Chirundu (NO STUDY PERMIT)
- Abdi Hashi (NO ID COPY)

EMANG MMOGO H/S

- Shirone Stander (NO ID COPY)

KIMBERLEY GIRLS HIGH

- Chantelle Rufaro Mukurazhizha(IMMIGRANT NO PASSPORT)
- Tudah Amantle Maravanyika (IMMIGRANT)
- Chippo Nyasha Mzwimbi (IMMIGRANT)

BANKHARA BODULONG H/S

- BM Jantjies (NO ID COPY)

HOTAZEL COMBINED SCHOOL

- BA Bees (NO ID COPY)

REKGARATLHILE H/S

- Baganeneng T(NO ID COPY)
- Klip L(NO ID COPY)
- Ntidi K (NO ID COPY)
- Samson G (NO ID COPY)
- Maqekeni TR (NO ID COPY)

DANIELSKUIL H/S

Abrocia Olyn (NO ID BOOK)

Summary of Learners without ID No in 2018
 Source: EMIS Warehouse 2018-03 Upload

| DISTRICT | PRE-GRADE R | GRADE R | GRADE 1 | GRADE 2 | GRADE 3 | GRADE 4 | GRADE 5 | GRADE 6 | GRADE 7 | GRADE 8 |
|---------------------|-------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| FRANCES BAARD | 7 | 184 | 221 | 225 | 165 | 156 | 123 | 149 | 131 | 208 |
| JOHN TAOLO GAETSEWE | 6 | 55 | 67 | 61 | 58 | 68 | 66 | 42 | 48 | 51 |
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| PIXLEY-KA-SEME | | 106 | 182 | 133 | 112 | 158 | 118 | 139 | 99 | 167 |
| SIYANDA | | 63 | 66 | 62 | 40 | 51 | 39 | 38 | 31 | 33 |
| GRAND TOTAL | 13 | 445 | 557 | 498 | 388 | 446 | 354 | 390 | 320 | 553 |

| GRADE 9 | GRADE 10 | GRADE 11 | GRADE 12 | GRAND TOTAL |
|------------|------------|------------|------------|--------------|
| 186 | 263 | 135 | 88 | 2 241 |
| 38 | 32 | 19 | 10 | 621 |
| 21 | 19 | 7 | 4 | 287 |
| 146 | 167 | 97 | 76 | 1 700 |
| 27 | 38 | 29 | 15 | 532 |
| 418 | 519 | 287 | 193 | 5 381 |



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Department:
Home Affairs
REPUBLIC OF SOUTH AFRICA

Provincial Manager Private Bag X 6073, Kimberley 8300, Tel. (053) 807 6700, Fax (053) 807 6719
69 Du Toitspan Road, Quantum Leap Building, 1st and 2nd Floors, Kimberley

Ref: 13/5/1

To whom it may concern

ADVOCACY AND APPLICATION OF LEARNERS FOR SMART IDENTITY CARDS

The Department of Home Affairs is a key stakeholder in the Quality Learning and Teaching Campaign (QLTC) and is mandated to ensure that learners have the correct documentation. According to the Identification Act, act no 68 of 1997, section 15(1) all South African Citizens who have attained the age of 16 years shall in the prescribed form and within the prescribed period apply for an identity card.

The Voter Registration is currently in process to ensure that all citizens will be able to participate in the National Election in 2019.

In light of the above, the Department of Home Affairs is continuing with the school project to ensure that all learners, teachers and their families have Smart ID Cards.

The project entails the following:

- Visiting schools to advocate the importance and process of applying for a Smart ID Card (in assembly period only),
- Obtaining SA-SAMS list to pinpoint learners without a Smart ID Card,
- Making appointments for schools to transport learners to the nearest Department of Home Affairs office that are equipped to process applications for Smart ID Cards and
- Prioritize these learners in the queues to ensure that minimum time is spend away from formal classes.

The following are the requirements for a learner to apply for a Smart ID Card:

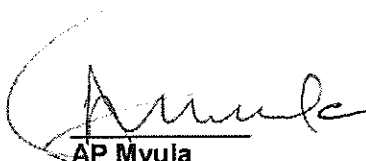
- Copy of the birth certificate with the 13 digit Identity number printed on,
- Copy of the biological mothers Identity Document, if deceased the death certificate and
- A teacher from the school with an Identity Document or Smart ID Card that is able to sign as informant of behalf of the learner/s

Department of Home Affairs offices and contact details:

| OFFICE | MANAGER | STREET ADDRESS | TELEPHONE NUMBER | E MAIL ADDRESS |
|--------------|------------------------------|---|---------------------------------------|--|
| Kimberley | Mrs. Deseree Arendse | 7-9 New Main Street, Kimberley, 8300 | 053 839 5400 082 809 9380 | Deseree.Arendse@dha.gov.za |
| Galeshewe | Mr Samuel Masingi | Nyati Highway, Galeshewe, 8345 | 053 871 4156 | Samuel.Masingi@dha.gov.za |
| Barkley West | Mr Olebogeng Kgathane | 9 Transvaal Road, Court building, Barkly West, 8375 | 053 531 1914 | Olebogeng.Kgathane@dha.gov.za |
| Pampierstad | Mr. Puso Monametsi | 2789 Jackson Makodi Street, Pampierstad, 8566 | 053 996 1787 072 620 1395 | Puso.Monametsi@dha.gov.za |
| Jan Kempdorp | Mr Ayanda Dondolo | 241 Cwaile Avenue, Valspan, 8550 | 053 456 0373/ 2388 076 410 8951 | Ayanda.Dondolo@dha.gov.za |
| De Aar | Mr Gilbert Steyn | 47 Voortrekker Street, De Aar, 7000 | 053 631 0977 / 8 | Gilbert.Steyn@dha.gov.za |
| Prieska | Ms. Edwina Bosch | 3467 Poliyane Street Ethembeni, Prieska | 053 353 2801 053 353 1064 | Edwina.Bosch@dha.gov.za |
| Douglas | Ms. Madira Setolela | 481 Southey Street, Douglas, 8370 | 053 298 2690 073 258 4869 | Madira.Setolela@dha.gov.za |
| Carnarvon | Ms. Brenda Amsterdam | 9 Alheit Street, Carnarvon, 8924 | 053 382 4562 / 3709 | Brenda.Amsterdam@dha.gov.za |
| Upington | Mr Jonathan Mmoloki (acting) | 34 – 38 Mark Street, Upington, 8800 | 054 337 5700 071 872 0692 | Jonathan.Mmoloki@dha.gov.za |
| Kuruman | Ms. Maropeng Lelope | 3481 Bree Street, Kuruman, 8460 | 053 712 1772 / 2050 | Lelope.Maropeng@dha.gov.za |
| Springbok | Mr. Patrick Davids | c/o Hof & Van Riebeeck Street, Springbok, 8240 | 027 712 2149 083 262 2430 | Patrick.Davids@dha.gov.za |
| Calvinia | Ms. Nomsa Goci | Water Street, Commercial Hotel, Calvinia, 8190 | 027 341 8400 072 922 5245 | Nomsa.Goci@dha.gov.za |

Please do not hesitate to contact the office managers directly if there is any clarity or services required from the Department of Home Affairs.

Kind Regards



AP Mvula

Provincial Manager: Department of Home Affairs, Northern Cape
03 July 2018

REQUIREMENTS WHEN APPLYING FOR SMART ID CARD

A (FIRST TIME ISSUANCE OF A SMART ID CARD): YOUTH WHO ARE 16 YEARS AND ABOVE

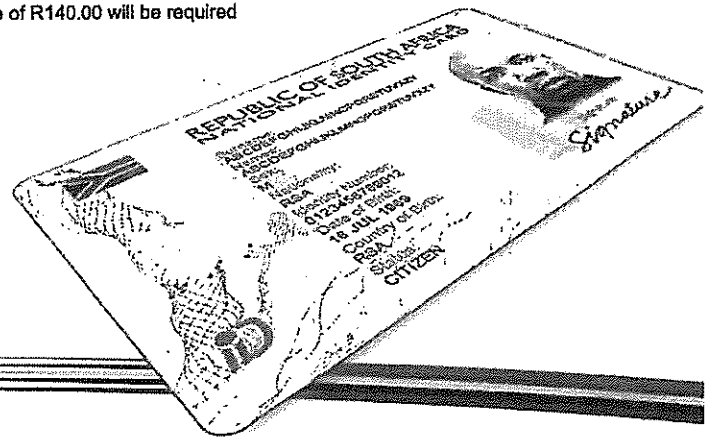
1. Birth certificate
2. Certified copy of one of the parent/legal guardian/informant's identity document
3. Death certificate or certified copy if parents are deceased
4. Proof of residence (where it is available) or provide residential address
5. Free of charge

B (FIRST TIME ISSUANCE OF A SMART ID CARD): PENSIONERS WHO ARE 60 YEARS AND ABOVE

1. Green bar-coded identity document/affidavit in case the identity document is lost
2. Proof of residence (where it is available) or provide residential address
3. Marriage certificate, if married (for marriage verification status)
4. Divorce decree, if divorced (for divorce verification status)
5. Free of charge

C (FIRST TIME ISSUANCE OF A SMART ID CARD): OTHER CITIZENS

1. Green bar-coded identity document/affidavit in case the identity document is lost
2. Proof of residence (where it is available) or provide residential address
3. Marriage certificate, if married (for marriage verification status)
4. Divorce decree, if divorced (for divorce verification status)
5. A fee of R140.00 will be required



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DITLHOKEGO TSA FA GO DIRIWA KOPO YA KARATA YA SMART ID

A (GO NEELA KARATA YA SMART ID LEKGETLHO LA NTLHA): BAŠA BA BA DINGWAGA DI LE 16 LE KWA GODIMO

1) Go Neela kopo ya Smart ID lekgetlho la ntsha ditlhokego ke tse di latelang:

- Setifikeiti sa Matsalo sa ngwana
- Lokwaloitshupo/karata ya Smart ID ya (Motsadi/Motsibosi/Motlamedi)
- Ngwana o tshwanetse go tsamaya le Motsadi/Motsibosi/Motlamedi
- Ga e duelelwe sepe

2) Go Neela kopo ya Smart ID lekgetlho la ntsha fa batsadi ka bobedi ba tihokafetse

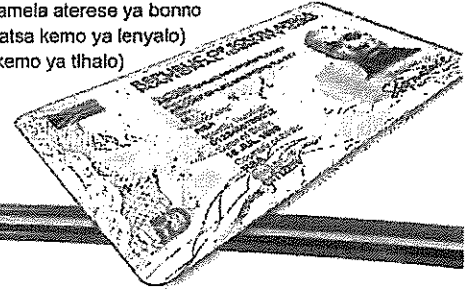
- Setifikeiti sa Matsalo sa ngwana
- Setifikeiti sa Loso sa Motsadi yo o tihokafetseng
- Ngwana o tshwanetse go tsamaya le (Motsibosi/Motlamedi)
- Motlamedi o tshwanetse go nna le Ditokomane tse di mo Molaong
- (Taolo ya kgotlatshekaio, Taolo ya tihokomelo ya bofatlhosi) **ESENG** Afifafiti

B (GO NEELANA KA KARATA YA SMART ID LEKGETLHO LA NTLHA): BAAMOGELA PHENŠENE BA BA DINGWAGA DI LE 60 LE KWA GODIMO

1. Lokwaloitshupo le le tala le le nang le baakhoutu/afifafiti fa lokwaloitshupo le latlhegile
2. Bosupi jwa bonno (fa bo leng teng) kgotsa tlamela aterese ya bonno
3. Setifikeiti sa lenyalo, fa ba nyalane (go netefatsa kemo ya lenyalo)
4. Taolo ya tihalo, fa ba tihalane (go netefatsa kemo ya tihalo)
5. Ga e duelelwe sepe

C (GO NEELANA KA KARATA YA SMART ID LEKGETLHO LA NTLHA): BAAGI BA BANGWE

1. Lokwaloitshupo le le tala le le nang le baakhoutu/afifafiti fa lokwaloitshupo le latlhegile
2. Bosupi jwa bonno (fa bo leng teng) kgotsa tlamela aterese ya bonno
3. Setifikeiti sa lenyalo, fa ba nyalane (go netefatsa kemo ya lenyalo)
4. Taolo ya tihalo, fa ba tihalane (go netefatsa kemo ya tihalo)
5. Tuelo ya R140.00 e tla tihokega



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VEREISTES VIR AANSOEK OM ID-SLIMKAART

A (EERSTE UITREIKING VAN ID-SLIMKAART): JEUG – 16 JAAR EN OUER

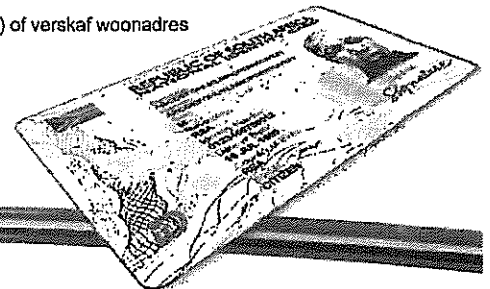
- 1) Die vereistes vir die aansoek vir die eerste uitreiking van die ID-slimkaart is soos volg:
 - Geboortesertifikaat van kind
 - ID-boek of ID-slimkaart van die ouer, informant of voog
 - Kind moet vergesel word deur die ouer, informant of voog
 - Gratis
- 2) Die vereistes vir die aansoek vir die eerste uitreiking van die ID-slimkaart as beide ouers oorlede is:
 - Geboortesertifikaat van kind
 - Sterfiesertifikaat van ouer wat oorlede is
 - Kind moet vergesel word deur die informant of voog
 - Die voog moet in besit wees van die regsdokumente (hofbevel of pleegkindbevel) **GEEN** beëdigde verklaring

B (EERSTE UITREIKING VAN ID-SLIMKAART): PENSIOENARISSE 60 JAAR EN OUER

1. Groen staafgekodeerde ID-dokument of 'n beëdigde verklaring ingeval die ID-dokument verlore geraak het
2. Bewys van plek van verblyf (waar beskikbaar) of verskaf woonadres
3. Huweliksertifikaat, indien getroud (vir verifiëring van huwelikstatus)
4. Egskeidingsbevel, indien geskei (vir verifiëring van egskeidingstatus)
5. Gratis

C (EERSTE UITREIKING VAN ID-SLIMKAART): ANDER BURGERS

1. Groen staafgekodeerde ID-dokument of beëdigde verklaring ingeval die ID-dokument verlore geraak het
2. Bewys van plek van verblyf (waar beskikbaar) of verskaf woonadres
3. Huweliksertifikaat, indien getroud (vir verifiëring van huwelikstatus)
4. Egskeidingsbevel, indien geskei (vir verifiëring van egskeidingstatus)
5. Gelde van R140,00 word gehef



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Brian B. White

From: Wildebees, Maruping <WildebeesM@elections.org.za>
Sent: 04 July 2018 12:49 PM
To: Brian B. White; fransisca.smith@dha.gov.za; oreokame.choche@dha.gov.za; rydermolale@gmail.com; allister.andrews@gmail.com; Eureka E. Boikanyo; Henry H. Esau; Siphon Mayongo; Kittie Toet; Claude K. Tshimanika
Cc: mercy.williams@dha.gov.za; Fando Malunga; Yolanda Y. Slade; Topkin, Elkin; Regional Supervisors_NC; OTO_NorthernCape; Sebeela, Ntsoaki
Subject: RE: FINAL DRAFT OF THE CPW AGREEMENT
Attachments: IEC Local Regional contact details.xlsx; How to Register to Vote Youth English.pdf; How to make your mark on the ballot (English).pdf; Factsheet on Ward By-elections March 2017.pdf; IEC Factsheet Counting.pdf

Dear Mr White and Colleagues

We have compiled a contact list for our local and regional offices across the province and it is attached. Also note that we have included the registration process factsheet and additional promotional material as you requested.

Please note that we have tried to register learners at high schools across the province in the past, and had made prior arrangements with SMTs in this regard. Our experience has been that learners (those who have) simply do not bring their IDs along despite having been requested to do so.

To enable on-site Voter Registration, requires an ID and the applicant in person. On the part of the IEC, staff have to use a device (Zip-Zip) to scan a ID, including a Voting District (VD) map where the learner ordinarily resides. Because learners reside all over the town in many instances – we are forced to take all the VD maps of a town (to the site) to ensure that we register an applicant in the correct VD.

So our appeal is for schools to ensure that learners have/bring their IDs with them to enable an on-site voter registration, and then arrange with our local offices for a date to process the registration applications.

Thank you,
Maruping Wildebees

From: Brian B. White [mailto:BrianWhite@ncdoe.gov.za]
Sent: 28 June 2018 09:02 AM
To: fransisca.smith@dha.gov.za; oreokame.choche@dha.gov.za; Wildebees, Maruping; rydermolale@gmail.com; allister.andrews@gmail.com; Eureka E. Boikanyo; Henry H. Esau; Siphon Mayongo; Kittie Toet; Claude K. Tshimanika
Cc: mercy.williams@dha.gov.za; Fando Malunga; Yolanda Y. Slade
Subject: FW: FINAL DRAFT OF THE CPW AGREEMENT

Morning Mr. Choche and Mr. Wildebees,

As per our discussions, please provide our Office with a Copy of your Organisation Letter should you already send/refer it to our Head of Department. This will assist us in finalising our Circular to all schools in the province.

Of importance is the following:

Services that your Office could provide directly on site to schools e.g. advocacy in the case of Home Affairs or onsite voter registration in the case of IEC.

Contact details of Regional Offices: Manager, landline, email address etc.

Advocacy material – preferable electronic – which we will attached to the Circular and place on our Official Website and HRMS.



how to register to vote



To vote in elections in South Africa you need to first register as a voter.

WHO can register as a voter?

- You must be a South African citizen.
- You must have a South African green bar-coded identity document (ID), a smartcard ID or a temporary ID certificate.
- You must be 16 years or older (**but you will only be able to vote when you are 18 years or older**).
- You have to register **in person**. Nobody can do it for you.

REMEMBER: If you do not have your green bar-coded ID book or a smartcard ID, you need to apply for one at the Department of Home Affairs. It takes at least four weeks.

Once you have registered to vote, you do not need to re-register to vote in future elections.

You will only need to re-register if:

- You have moved house and are living in a different voting district.
- You have been affected by the re-drawing of the voting district and/or ward boundaries.

WHY should you register?

- If you don't register, you cannot vote. And if you don't vote, you are giving up a very important way of making your voice heard.
- It is your right and civic duty to choose your public representatives. So it is important to register as soon as possible.

WHERE can you register?

- Register to vote **in person** at a registration station in the voting district in which you live.
- Register at your local IEC office from Monday to Friday during office hours. Because registration is on-going, you can register whether an election is taking place or not.



The IEC opens its registration stations during registration weekends just before general elections. Make sure that the address you provide is correct and complete. The address shows where you normally live. **REMEMBER: If you give false address information, it is a crime. You could go to jail for up to 10 years.**

HOW does registration work?

The barcode of your ID or smartcard will be scanned. The registration official will place a receipt in your ID book or on a form. The receipt will show:

- Proof of application
- Your ID number
- The voting district number of your voting station
- Date and time of your application

Your ID book/smartcard will be checked when you vote to make sure that it is YOU. Your personal details on the voters' roll will be the same as on your ID/smartcard.



How do you check if you are REGISTERED?

- Check at your local IEC Office from Monday to Friday during office hours.
- SMS your ID number to 32810.
- Go to the IEC website (www.elections.org.za) and follow the link "Am I registered to vote?"
- Before general elections, check the voters' roll at your voting station where you are registered to vote. You can do this during the voter registration weekends.

For more INFORMATION contact the IEC

National office

Tel: 012 622 5700 Fax: 012 622 5784

IEC call centre

0800 11 8000 (during the election)

Provincial offices

Eastern Cape

Tel: 043 709 4200

Fax: 043 743 4784

Free State

Tel: 051 401 5000

Fax: 051 430 4845

Gauteng

Tel: 011 644 7400

Fax: 011 644 7448

KwaZulu-Natal

Tel: 031 279 2200

Fax: 031 279 2226

Limpopo

Tel: 015 283 9100

Fax: 015 297 2506

Mpumalanga

Tel: 013 754 0200

Fax: 013 753 2564

North West

Tel: 018 391 0800

Fax: 018 391 0851

Northern Cape

Tel: 053 838 5000

Fax: 053 831 8095

Western Cape

Tel: 021 910 5700

Fax: 021 910 4965

Online

iec@elections.org.za
www.elections.org.za

www.facebook.com/IECSouthAfrica
www.youtube.com/IECSouthAfrica

www.twitter.com/IECSouthAfrica

ELECTORAL COMMISSION

ENSURING FREE AND FAIR ELECTIONS

S O U T H A F R I C A



| Office | Position | Name | Surname | Contact Numbers | | | |
|--------------------------|----------|-----------------|----------------|-------------------|---------------------------|----------------|-----------------------------------|
| | | | | Landline | Cellphone | Fax | Email |
| DC6 Namakwa | RS | Roseline | Van Wyk | 027 341 1328 | 076 345 9919/073450 9395 | 0865187430 | vanwyk@elections.org.za |
| | OTO | Steven | Fish | 027 341 2176 | 083 528 1237 | 0865853201 | fishv@elections.org.za |
| | SAC | Audrey | Brandt | 027 341 1316 | 073 850 0436 | 0865424484 | brandt@elections.org.za |
| NC061 - Richtersveld | EPC | Alphonzo | Minnie | 027 851 7052 | 073 543 6216/081 249 6130 | 0865424507 | minnie@elections.org.za |
| NC062 - Namakhoi | EPC | Rochelle | Linden | 027 712 1319 | 079 513 7040 | 0865424403 | linden@elections.org.za |
| | EPC | Bernard | Visser | 027 712 1868 | 078 459 8119 | 0866133008 | visserb@elections.org.za |
| NC064 - Kamiesberg | EPC | Elizabeth | Unks | 027 652 1090 | 072 788 9095/072 416 0894 | 0865425584 | lunke@elections.org.za |
| NC065 - Hantam | EPC | Samantha | Scheepers | 027 341 2169 | 082 554 0908 | 0865424484 | schepers@elections.org.za |
| NC066 - Karoo Hoogland | EPC | Maretha | November | 023 571 1004 | 079 083 1855 | 0865444353 | november@elections.org.za |
| NC074 - Kareeberg | EPC | Lydia | Van der Merwe | 053 382 3277 | 079 910 6859 | 0865424488 | vandermerwe@elections.org.za |
| | SAC | Ian | Barlow | 053 382 3109 | 079 745 1859 | | barlowi@elections.org.za |
| DC7 Pixley Ka Seme | RS | Khotso | Mali | 053 631 7149 | 078 338 2631 | 053 631 1658 | malith@elections.org.za |
| | OTO | Erick | Loke | 053 631 7295 | 076 857 5726 | | loke@elections.org.za |
| | SAC | Julia | Msengana | 053 631 7295 | 071 743 1554 | 053 631 1658 | msengana@elections.org.za |
| NC071 - Ubuntu | EPC | Jackie | Amerika | 053 621 1138 | 073 404 2615 | 0865471397 | amerikaj@elections.org.za |
| | EPC | | | 051 753 0004 | | 051 753 1112 | |
| NC072 - Umsobomvu | SAC | Nkosinathi | Magudu | 051 753 0004 | 082 267 3419 | 051 753 1112 | najudin@elections.org.za |
| NC073 - Emthanjeni | EPC | ThozamaValencia | Mathibe | 053 631 1702 | 076 208 7530 | 1658 | mathibe@elections.org.za |
| NC075 - Rhenosterberg | EPC | Pusi | Mzamo | 053 663 0308 | 076 675 6139/082 355 9396 | 053 663 0347 | pusi@elections.org.za |
| NC077 - Siyathemba | EPC | Jimmy | Scheepers | 053 353 2913 | 082 799 2758 | 053 353 2908 | schepers@elections.org.za |
| DC8 ZF MCGAWU | RS | Dirk | Louw | 054 331 3030 | 083 395 9222 | 086 674 8779 | louwd@elections.org.za |
| | OTO | Thato | Mashaba | 054 331 1646 | 073 743 4882 | N/A | mashabat@elections.org.za |
| | SAC | Leonardia | Raman | 054 331 3031 | 083 271 6645 | 054 - 331 1646 | raman@elections.org.za |
| NC067 - Kal-Ma | EPC | Jeneve | Brandt | 054 933 0202 | 074 046 5009/076 592 7818 | N/A | brandt@elections.org.za |
| NC082 - Kal Garb | EPC | Hendrik | Matroos | 054 461 0348 | 079 434 4786 | 086 502 1225 | matroos@elections.org.za |
| NC084 - Khels | EPC | Ingrid | V/D Westhuizen | 054 833 0350 | 083 634 0777 | 086 548 7121 | vanderwesthuizen@elections.org.za |
| NC087 - Dawid Krulper | SAC | Macvicar | Vilander | 054 531 0156/021 | 079 398 1742 | 086 725 2859 | vilander@elections.org.za |
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| | OTO | Arthur | Roscher | 053 861 1428 | 082 771 5662 | 053 861 4857 | roscher@elections.org.za |
| | SAC | Nereese | Khajane | 053 861 1428 | | 053 861 4857 | |
| NC-076 - Thembellhle | EPC | Oiibile | Maseng | 053 203 0100 | 073 659 0256 | 053 203 0354 | maseng@elections.org.za |
| NC-078 - Siyancuma | EPC | Mary | Jantjies | 053 298 2368 | 082 425 9224 | 086 543 7815 | jantjies@elections.org.za |
| NC-091 - Sol Plaatje | EPC | | | 053 861 1428 | | 086 546 3040 | |
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| NC-092 - Dikgatlong | EPC | Thabisho | Balale | 053 531 0084/0814 | 073 180 6050 | 086 517 6546 | balale@elections.org.za |
| NC-093 - Magareng | EPC | Olebile | Gaobepe | 053 497 5772 | 084 398 8096/084 356 9313 | 053 497 5207 | gaobepe@elections.org.za |
| NC-094 - Phokwane | EPC | Kelebogile | Bogopa | 053 474 0131 | 066 398 5855/071 950 4518 | 053 474 0131 | bogopa@elections.org.za |
| DC45 John Taolo Gaetsewe | RS | Peter | Kgobe | 053 712 2245 | 073 742 5227 | 0866140546 | kgobe@elections.org.za |
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| | EPC | Masego | Dichabe | 053 773 9383 | 083 416 4100 | 0865414939 | dichabem@elections.org.za |
| NC452 - Gasegonyana | EPC | Pinkie | Selwe | 053 712 3851 | 082 883 2693 | 0865413892 | selwe@elections.org.za |
| NC453 - Gamagara | EPC | Olebogeng | Dithase | 053 723 0102 | 078 842 1958 | 0865414275 | dithase@elections.org.za |

RS - Regional Supervisor; OTO - Outreach & Training Officer; SAC - Senior Admin Officer; EPC - Electoral Projects Coordinator; APC - Assistant Projects Coordinator